



## By-law #16

### Grounds, Green & CATS Committee – Terms of Reference

**Committee:** Grounds, Green & CATS Committee (GG&CC)

**Authority:** BOD 20.8

**Previously considered at BOD:** 16.11

**Replaces:** 24/11/16

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**Persons Affected:** All Golfing Members

**Effective:** 27/08/2020

#### 1. The Committee

The Grounds, Greens & CATS Committee, hereafter referred to as the GG&CC, is a committee of the Club Catalina Board of Directors constituted to provide oversight to a range of issues relative to the golf facility at the Club Catalina. The Board of Directors determine the Role and powers of the GG&CC within the constraints of its constitution.

The GG&CC shall: -

- 1.1 **Provide** advice and recommendations to the Club Board of Directors on all matters seen as relevant to the development of policy, operation and maintenance of a golfing facility to members and visitors of Club Catalina.
- 1.2 **Review** and report on matters associated with the overall development and maintenance of the golf course.
- 1.3 **Recommend** to the Board of Directors operational strategies to be undertaken in the ongoing development and maintenance of the golf course and its infrastructure needs.
- 1.4 **Develop** in consultation with the GM and Course Superintendent a comprehensive Course Improvement Plan (CIP) that specifies proposed additions and changes plus future equipment needs for approval by the Board of Directors. This CIP will take into consideration the current Course Master Plan and any caveats on course development.

- 1.5 Refer** and consult on matters that require deliberation and/or decision to the Golf Operations Committee including but not limited to:
  - Course boundaries;
  - Margins of water hazards, obstructions and integral parts of the course including pathways.
- 1.6 Identify** on the advice of the Course Superintendent, areas of the course requiring recognition as abnormal or environmentally sensitive areas.
- 1.7 Liaise** with the Golf Operations Committee on a regular basis to ensure that damaged areas of the course (e.g. flooding, ground compaction, vehicle damage etc.) are taken into account with regard to course usage.
- 1.8 Review** an annual audit submitted by the Course Superintendent on all course machinery and equipment and provide recommendations to the Board of Directors.
- 1.9 Monitor** course irrigation requirements, in particular, security of water supply, quality and costs and provide recommendations to the Board of Directors.
- 1.10 Monitor** wildlife and environmental concerns within the course boundaries and provide recommendations to the Board of Directors.
- 1.11 Monitor and liaise** with the Course Superintendent through the CATS Coordinator regarding the volunteer workforce program on the course.

## **2. Membership**

- 2.1** GG&C Committee shall be:
  - Chair - who will be a Director, and who may be deputised from within this Committee
  - Club Captain or nominated deputy from the Golf Operations Committee
  - Ladies' representative nominated from and by the Ladies Golfing Section Committee
  - CATS co-ordinator, nominated from time to time by this Committee, a Golfing Member
  - One Golfing Member of the Club, nominated by this Committee
  - The President of the Club, ex-officio

The Course Superintendent and the Secretary will be expected attendees. Both will have the right to speak and both may be deputised, the Superintendent from within the Grounds Staff.

- 2.2** Chairperson:
  - 2.2.1** The Chairperson is to be a Director of the Catalina Country Club Board of Directors.
  - 2.2.2** Chairperson of the GG & CC is responsible to the Board of Directors for the effective and efficient conduct of the committee and to discharge and review briefs assigned by the Boards of Directors.
  - 2.2.3** A key task of the Chairperson is to ensure the committee schedules an annual plan of the golf course profile development and management, and achieve that plan. The conduct and the business of the committee are set down in these terms of reference.

## **3. Meetings**

- 3.1** Grounds, Greens & CATS Committee shall meet not less than three (3) times each year and at other such times as required for the efficient management of those areas for which it is responsible.

- 3.2 Quorum shall be four and must include at least one Director. A meeting of this Committee will not proceed unless the Course Superintendent or their deputy is in attendance.
- 3.4 No item of business may be conducted without the attendance of the Committee member or employee who has delegated responsibility for it.

Authenticated

  
C Flynn, President

on this day

*18/2/22*