

Summary of the meeting of the Board of Directors of Catalina Club

154 Beach Road, Batemans Bay



HELD ON	Thursday, 24 June 2025 (BOD25.7)
OPENED	2:55pm
ATTENDANCE	C. Flynn (Chair), R. Gercken, A. Hall, J. Shattles, M. Lowe, G. Chapman (General Manager), M. Judd (Assistant General Manager, Online)
GUEST	
WELCOME	Welcome to Country
APOLOGIES	C. Lyttle

DECLARATIONS & CONFIRMATIONS

All Directors in attendance have confirmed that:

- They have reviewed and read the Board Packs prior to the meeting.
- They have reviewed the Clubs NSW Circulars prior to the meeting.
- There are no updates to the Register of Interests tabled at the meeting.
- **RESOLVED** that the Board Meeting minutes of Thursday 26 June 2025 be accepted.
- Noted the upcoming Director Diary Dates.
- **Business Arising** from June 2025 Minutes:
 - 13 Action List items completed.
 - 17 Action List items identified as on hold or in progress.

STRATEGIC DIRECTION

- It was resolved that the **2025 Strategic Plan** be adopted by the Board as presented at the June Board Meeting.

STANDING REPORTS

1. General Managers Report

- Functions **Resolved** for August 2025.
- Club Grants Category 2 discussed and **Resolved**.
- Cyber Security proposal to be forward to the Board for review and decision.
- ClubsNSW Perfect Plate Award for the second year in a row. Congratulations to Atick and his team.

2. Assistant General Managers Report

- The flooring issues for the refurbishment was discussed and a plan agreed going forward. It was **Resolved** that the new vinyl and carpet will be re-laid by a new flooring team.
- The Stretton Lounge refurbishment has been very well received by members
- Course Masterplan – GM and AGM have been available to meet with members between 11am and 12 noon. All members who visited, were very supportive and complementary of the progressive nature of the Master Plan. A very small number of written feedback has been received to date.
- Administration – gaming bathrooms still awaiting OC.

3. Finance Reports presented by GM.

4. Functions: scheduled for August 2025 presented.

5. HR Matters: Total Employees 113, Male 60, Female 53. Employee productivity has remained stable, with wage costs effectively managed to support operational efficiency. Customer experience remains a key priority, with the gaming area being closely monitored to ensure optimal service delivery and regulatory compliance. Recruitment efforts over the past month have focused on targeted hiring for customer service, and course maintenance roles to ensure service levels and facility quality are consistently upheld across the Club. Finance Manager recruitment in progress and Night receptionist role.

6. Course Report & Statistics – June 2025

June 2025 – 5,902 – Average 197 players per day

June 2024 – 4,690 – Average 156 players per day

Financial YTD 2025 – 76,351 – 209 players per day

Financial YTD 2024 – 73,737 – 201 players per day

- Very good to see growth in most areas across the past 12 months compared to 2024 Financial year.
- With capacity of course on the radar, the ability to increase usage is pleasing across a prolonged period.
- Cart usage up an average of 5%, with the Fleet over 4 years old and likely to be in their last year of use they are holding up well under increased usage levels.
- Visitation rounds also up, but only marginally, 91 rounds for the year in total. Reciprocal usage has declined but primarily on the back of the non-renewal of the South Coast Club reciprocal agreement.
- I will speak with my team around accounting for Member Social Rounds on course through our till system. While there is no charge to these rounds, we still account for Member Social rounds through this method. This is an anomaly that should see an increase in rounds from last year with the growing Membership base.
- Driving Range continues to show steady growth, up nearly 7%
- Member Competition rounds continue to grow primarily in the Men's 18 Hole and Ladies 9 Hole Competitions.
- The Monday morning Ladies 9 hole Competition continues to drive new ladies into golf. We are seeing a small transition of these into our Wednesday Ladies Competition.

Juniors, Cadets & AGF Junior Girls:

- Another Term has been completed. Cadet numbers dropped a little toward the end of Term with the weather cooling and daylight reduced. We still had over 20 Cadets for each of the last weeks
- The AGF Girls continue to be a shining light in the Wintery conditions. Their enthusiasm is infectious and makes the learning environment even better.
- Our Juniors are all preparing for the NSW Junior Championships at Catalina and Moruya in the upcoming School Holidays. In total we will have 7 Junior contest the event with each of them looking to perform well on their home course.
- In preparation, 8 of our Juniors headed to Mollymook to play in their Junior Open. The 2 highlights were Bill Eppelstun winning the overall Scratch event, with 72, and Lachie Booth finishing Runner up in the nett event with a 73 nett. Each of the kids actually played quite well, which is sometimes difficult on foreign courses.

Looking Forward

- NSW Junior Championships currently have 237 registered players. This will be a huge week of Golf for the 2 Clubs to showcase the facilities.
- Men's Foursomes Championships & Mixed Foursomes Championships are now both in July with the Mixed event being pushed back from men's Championship delay
- Men's and Ladies Singles Matchplay Championship matches are continuing. Most of the first round matches are all complete with some of the finalists already confirmed.

7. Superintendent Report

COURSE: Growth around the course has slowed significantly with fairway mowing required only to tidy up kangaroo plucking. Tees are still being cut once a week to tidy divots and greens cut twice per week with rolling occurring for significant events. Stimp readings taken with the low growth on greens is consistently sitting at 11 feet after a cut and faster if rolled.

GREENS: The cooler weather continues to provide low disease stress with a foliar fertiliser applied to greens for aesthetic value. Pylex has been applied to control kikuyu encroachment on greens while roundup has been applied to kikuyu in Zoysia surrounds on 15 while the zoysia is dormant and not actively translocating chemical.

WEATHER & IRRIGATION: 12mm of rain fell in June with irrigation relatively unused as expected. Damaging winds resulted in many limbs falling over the course with significant efforts required to clean up before the weekend with the CATS assistance. (see arborist section)

GARDENS: Adam Sharpe continues with planting and tidying efforts with the remainder of the carpark planted out and several on course projects underway. Adams detail and contributions to the course peripheries are being well received from recent accounts while also enhancing biodiversity of the site.

ARBORIST: An arborist assessment has been carried out over the entirety of the course with a hazard rating of 9 identified for several trees. As expected most are ageing Pines and a few split casuarinas. A rating of 9 generally requires removal unless the tree is identified as significant and can benefit from heavy weight reduction works. A significant leader on the Pine tree at 14 was part of the damage occurring with high winds overnight. The arborists assessed the tree and decided it was unbalanced and displayed a significant risk if left in place. It has since been removed.

DRAINAGE: Remedial Drainage was completed not a minute too soon with drainage linking the 15th pond to the RHS of 16 catchment the day before an east coast low hit. This Link will eliminate the need to run pumps whenever we have significant rainfall. The 14th drainage that we added last year is performing as desired and not building up onto the 22nd fairway. We have fixed the issue on 12th that was resulting in a turf bubble whenever water drained from the green and bunkers.



8. Marketing Report

In the final month of Perfect Plate, The Daily Telegraph featured Catalina in the Local Club Perfect Plate Awards in their 13 June feature, following on from the judges visit on 21st May. NRL and State of Origin were in full effect over June. Some newness was added, such as the new Proper 12 Whiskey campaign, Pirate Hazy and Red Soda Vodka. Terminal and displays were updated with new cocktail photography.

RESOLVED that the Management Reports as presented be accepted.

SUB COMMITTEES

1. Workplace Health & Safety Committee
2. Vets Committee – nothing to report.
3. Ladies Committee – nothing to report.
4. Golf Operations Committee –
 - Penalty Areas on 15, 16 & 24 to be identified consistently throughout the course either OOB or Red Penalty Area
 - Course records on all 3 courses, Men's & Ladies to be determined
 - The committee agreed that the TIO (fence) – the nearest point of relief should be where the fence is not obstructing line of vision to the left-hand side of the fencing facing the green.
 - New Scorecards and Maps
 - Feedback on Golf Masterplan Exhibition - no negative comments had been received from members in the exhibition at this stage.

RESOLVED that the Sub Committee reports/minutes be accepted.

CORRESPONDENCE INWARD/OUTWARD

IN/OUT	Details
IN	EUC Health Inspection Report
IN	Member Feedback re Golf Masterplan
IN	Member letter re membership renewal issues from over seas
IN	Mollymook golfing member letter of congratulations re Golf Masterplan
IN	Quote re JAM LED screens
IN	Letter from Member regarding observations on Golf Masterplan
OUT	Response re Course Architecture offer of assistance
OUT	Thankyou letter to Hoddles Creek Wine degustation evening
OUT	Response to member letter re Golf Masterplan x 2

RESOLVED that all correspondence be accepted as presented.

PAST PERFORMANCE

RESOLVED that Management accounts for June 2025 be accepted.

RESOLVED that the Financial Performance Report & Statutory Lodgements for June 2025 be accepted.

Gaming Reports – Noted.

Membership Reports - RESOLVED that all applications for June membership be accepted as presented.

Governance & Compliance

RESOLVED that all compliance reports be accepted.

GENERAL BUSINESS

- **Finance Manager Update** - selection process underway.
- **2025/26 Budget** – The GM & AGM will work on over the next couple of weeks
- **ClubsNSW and CMA Network Dinner and Golf** – Tuesday 5 & Wednesday 6 August
- **Premier Publishing** –active again in case any members question any contact.
- **ClubGrants Category 1 Presentation** – 18 August 2025, from 2pm to 3pm.
- **Perfect Plate Award Win** – Club’s successful win at the Perfect Plate Awards night held on 15 July. This marks the second consecutive year Catalina Club has won the award. We are proud of the catering team for their outstanding achievement.
- **Course Visits – Killara Golf Club and RSGC** – The GM spoke about the recent visits to Killara Golf Club and Royal Sydney Golf Club on 17 and 18 July 2025, which he attended with the Club’s Course Superintendent. He noted it was a real eye-opener to see firsthand the standards and operations of a top 5 golf course and an opportunity to promote connections.
- **Constitutional Changes** – The proposed changes have been received from Pigott Stinson and are currently under review. These appear to be primarily housekeeping changes.
- **2024/25 Annual Report** – Section report requests have been sent out, with a request for them to be returned by Tuesday 19 August. The GM and President’s Reports will be combined again this year.
- **Course Soil composition** – Being carried out in relation to the upcoming projects.
- **Plants** – The President asked whether we could consider having real plants in the Club with the refurbishment.
- **Project Managers** – Skilled Project Manager role for future Strategic Plan Projects.
- **Smokers outside** – The President stated that members are complaining regarding the smokers at the sandbox and asked Management to move them back down past the Golf Shop.

- **Jack Newtown NSW Junior** – D. Hughes commented on the support from the Club with the committee who ran the event and said they have never had the support at any other Club in all his years involved. The President wanted it noted that R. Booth went above and beyond with the participants and parents throughout the event, with a special mention to the volunteers.
- **Maintenance contract for new furniture** – management requested to have a dedicated contract for the maintenance/cleaning of our new furnishings. Whether it be external or internal it needs to be in place.

MEETING CLOSED:

5:35pm

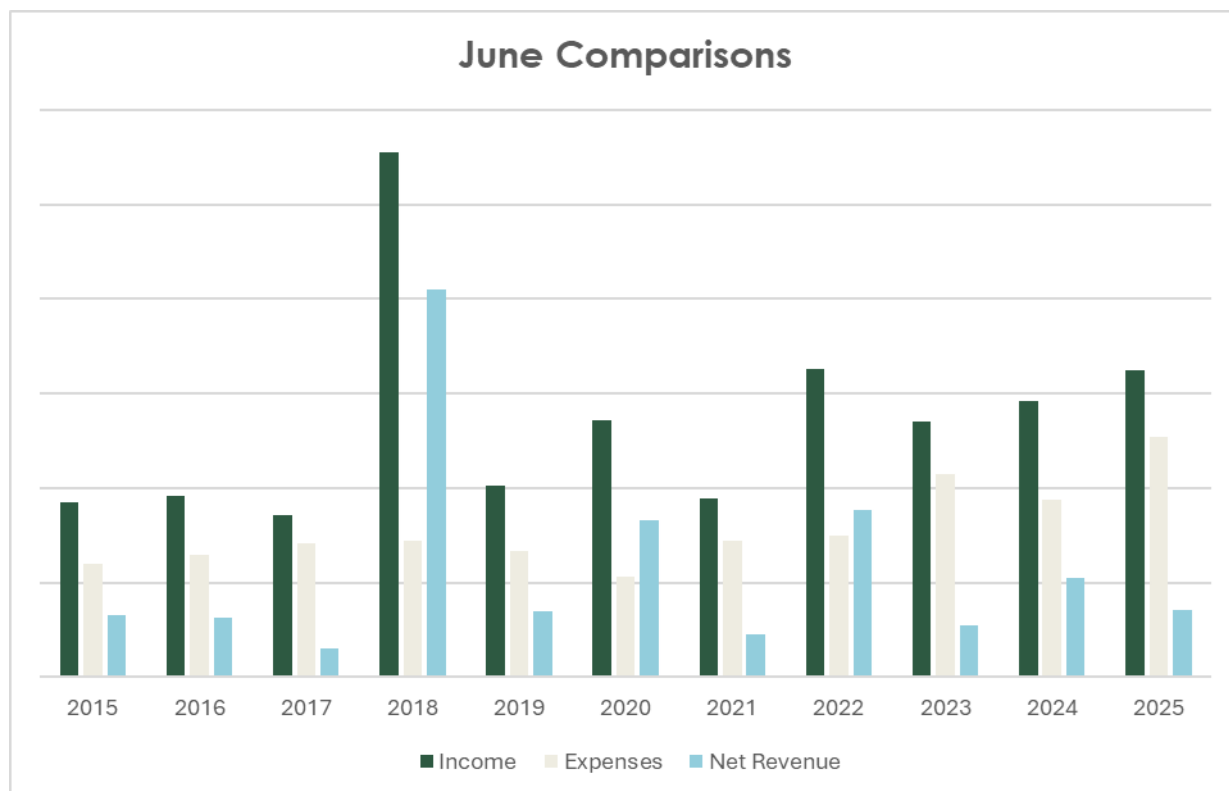
NEXT MEETING:

Thursday, 21 August 2025 @ 3pm Board Room

MEMBER SUGGESTIONS

Suggestion	Method	Action
1. Golf Masterplan	Email	Member thanked for their suggestions and to be considered by the Board
2. Golf Masterplan	Email & In-Person	Member thanked for their suggestions and to be considered by the Board
3. Membership Renewal	Email	Membership Renewal portal functionality remedied
4. Golf Masterplan	Email	Both Members thanked for their Suggestions and to be considered by the Board
5. Golf Masterplan	Email & In-Person	Member thanked for their suggestions and to be considered by the Board

JUNE FINANCIAL COMPARISON TABLE



June YTD Comparisons



JUNE MEMBERSHIP TABLES

JUNE 2025			
	20 25	20 24	%C change
7 Day	485	519	-6.55%
Week Day	383	310	23.55%
Country	96	85	12.94%
Intermediate	22	14	57.14%
Under 35's	68	61	11.48%
Junior	42	46	-8.70%
Cadet	63	57	10.53%
Life	3	2	50.00%
SUB TOTAL - Golf	1162	1094	6.22%
Social 1	5150	4746	8.51%
Social 3	4873	4307	13.14%
Social 5	3024	2795	8.19%
SUB TOTAL - Social	13047	11848	10.12%
TOTAL MEMBERS	14209	12942	9.79%
Visitors	8194	5674	44.41%
Guest of Member	35	423	-91.73%
Function	2	34	-94.12%
Contractors	70	39	79.49%
Visitors	8301	6170	34.54%
Member Visitation	15528	14464	7.36%
TOTAL VISITS= Visitors+ Members	21214	18400	15.29%
Visitor %	39.1%	33.5%	
Member %	60.9%	66.5%	