Summary of the meeting of the Board of Directors of Catalina Club

154 Beach Road, Batemans Bay

HELD ON	Thursday, 22 October 2026 **(BOD26.10)**
OPENED	2:57pm
ATTENDANCE	C. Flynn (Chair), R. Gercken, A. Hall, C. Lyttle, J. Shattles, B. Allen, M. Judd (AGM)
GUEST	J. Morgan, TK. Brooking-Davis, D. Jones (Course Superintendent)
WELCOME	Welcome to Country
APOLOGIES	M. Lowe, G Chapman (GM)

DECLARATIONS & CONFIRMATIONS

The Directors in attendance confirmed the necessary governance requirements.

- They had reviewed and read the Board Packs prior to the meeting.
- They had reviewed the ClubsNSW Circulars prior to the meeting.
- There were no updates to the Register of Interests tabled at the meeting.

RESOLVED That the Board accepted the September 2026 Board Meeting Minutes.

STRATEGIC DIRECTION

October was a month of important progress across Catalina Club's strategic projects, course planning, member facilities and operational priorities.

It was also a month of significant recognition. The Board congratulated Management, the team and members on Catalina being named **NSW Golf Country Club of the Year** and acknowledged Assistant General Manager Mitchel Judd as the recipient of the **Future Leader Award**. These achievements reflect the sustained contribution of members, volunteers, the Board, Management and the wider Catalina team.

The Board continued its review of the Club's strategic direction and longer-term development plans. Discussions focused on coordinating future facility improvements, progressing current infrastructure projects and ensuring investment decisions continue to support outstanding golf, hospitality and member experiences.

BRIEFING ON CURRENT CATALINA CLUB PROJECTS

Golf Wing & Driving Range Development Application

Council is reviewing the updated acoustic and flood reports for the proposed Golf Wing and Driving Range development. Most requests for further information have now been addressed, with specialist work continuing in relation to ecology and the management of the local flying-fox population.
The Board remains committed to progressing the project carefully and working constructively with Council and specialist consultants.

Lead Architect and Club Development Planning

Following a detailed assessment and industry reference checks, the Board approved the engagement of ALTIS Architecture to support the next stages of the Club's broader development planning.

The scope will consider the functional, operational and member requirements of areas including the Driving Range, Golf Shop, Golfers Lounge, Sports Bar, kitchen, façade, landscaping, parking, amenities and supporting facilities. This work will help ensure future development is coordinated, practical and aligned with Catalina's long-term strategic direction. ALTIS key deliverables will take Catalina's Masterplan forward to ready to Construct Stage.

26-Bay Car Park
Planning for the members' 26-bay car park near the 18th Tee continues, with construction scheduling being coordinated with the service provider, likely to be early in the New Year.

Southern Carpark Bridge
Following further engineering advice, the proposed location and design of the Southern Carpark Bridge have been reconsidered. The revised approach is expected to avoid the relocation of existing electricity infrastructure, reduce vegetation impacts and provide a more economical bridge design. The Board supported progressing the revised drawings and the required application process.

Golf Course Redesign – Stage 1
The Board reviewed updated concepts and preliminary costings for the first stage of the golf course redesign program. This followed a productive communication session with representatives from Club committees, golfing sub-sections and other stakeholder groups.

The Board supported progressing the project and establishing a dedicated project committee to provide governance oversight. Planning will continue to consider course access, surrounding hole configurations, temporary facilities and clear communication with members before works begin in the New Year.

Course Restrooms
The course restroom project is ready to progress to its next stage. Before construction begins, Management will review the internal layouts and presentation to ensure the completed facilities are practical, welcoming and consistent and in keeping with the standard members expect across the Club.

Environmental & Biodiversity Initiatives
The Board endorsed the draft Vegetation Management, Biodiversity Enhancement and Suitable Plant-Species documents.

These documents will guide the Club's approach to vegetation protection, replacement planting, habitat improvement and environmentally responsible maintenance as future projects progress. The Club's established environmental program includes native tree, shrub, grass and ground-layer planting, weed management and the development of more diverse habitat areas within the working golf-course landscape.

STANDING REPORTS

The General Managers Report
The Board received an update on the Club's cybersecurity uplift program.

The Board was also updated on preparations for the Annual General Meeting, the Club's audit arrangements, the gaming-system review and plans for the new horse float with coffee offer. Management is investigating a community coffee event to celebrate Catalina's recent industry recognition aligned with the introduction of the horse float.

Assistant General Manager Report
The Board received an operational update covering hospitality, golf and Club activities. Preparations are continuing for the busy summer period, with a focus on appropriate staffing, service delivery. The Club's food and beverage offering during major golf events was also a topic of discussion.

People & Culture Report

The Board approved engaging an external recruitment specialist to assist with recruiting a new People & Culture & Business Leader.

Marketing Report

The Board received the Marketing Report and noted continued positive engagement across the Club's hospitality, golf and digital channels. September activity focused on promoting spring dining experiences, the South Coast Open and upcoming member events, while digital engagement remained strong across social media, website and video platforms.

Marketing activity is now focused on the Annual General Meeting, Catalina Classic, Melbourne Cup and the Club's summer program.

Golf Operations Report
September recorded 6,191 rounds of golf, averaging 209 players per day. Financial-year-to-date participation remains ahead of the corresponding period, with 19,032 rounds recorded at an average of 207 players per day.

The Board acknowledged the strong support received for the South Coast Open and the contribution of members, volunteers, sponsors and the Course Team. The Ladies' charity events were also well supported during September.

Member social golf continued to perform strongly. Planning is now progressing for the Catalina Ladies Open, Catalina Classic, Marine Rescue Charity Day, Athol's Cup and the Club's end-of-year golfing presentations.

Superintendent Report
The course experienced another dry period during September. Careful course preparation ahead of the South Coast Open helped produce firm playing conditions, while the new fairway mowers have allowed the Course Team to progressively reduce mowing heights and improve playing surfaces.

Work continued across greens, irrigation, gardens, tree management and wildlife monitoring. Floating islands were being considered to assist with nutrient management and improve the quality of water used on the course.

The Board acknowledged the Course Team's excellent work and the very high standard of course presentation.

RESOLVED that the Management Reports as presented be accepted.

SUB COMMITTEES

The Board received and noted reports from the:

- Workplace Health and Safety Committee
- Veterans Committee
- Greens, Grounds and CATS Committee
- Ladies Committee

RESOLVED that the Sub Committee reports/minutes be accepted.

CORRESPONDENCE INWARD/OUTWARD

IN/OUT	Details	Outcome
IN	ClubGRANTS application from the Clyde River and Batemans Bay Historical Society	Declined
IN	ClubGRANTS application supporting a community rally team	Partially Approved
IN	ClubGRANTS application from Moruya Swans Wheelchair Basketball	Declined, with a possible 2027 sponsorship opportunity to be investigated

IN	Notice of the 2026 Annual General Meeting	Noted
IN	Letter of appreciation from a member	Noted
IN/OUT	Correspondence concerning Club golf tournaments	Noted, together with the President's response
IN	Altis Architectural Services proposal	Approved
IN	Draft Vegetation Management Plan	Endorsed
IN	Draft Biodiversity Enhancement Report	Endorsed
IN	Draft ecologist plant list	Endorsed
IN	Vehicle business case and quotations	Accepted/Approved
LATE IN	Quarterly financial reports	Noted and considered under Past Performance
LATE IN	Employment-related correspondence and draft legal response	Considered confidentially by the Board
OUT	Two Members disciplinary correspondence	Noted

The Board considered the proposed architectural services in the context of the size and complexity of the Club's future development program and determined that the proposal represented a high degree of value for money.

It was resolved that Inward and Outward correspondence be accepted as presented.

PAST PERFORMANCE

The Board reviewed the Club's September performance, including the Management Accounts, Financial Performance Report, statutory lodgements, gaming reports, membership applications and scheduled functions.

The Board noted the Club's operational and financial performance and remains focused on maintaining its long-term financial strength while continuing to invest responsibly in member facilities, golf-course improvements, technology and services.

RESOLVED that the Management Accounts, Financial Performance Report and statutory lodgements for September 2026 be accepted as presented.

Gaming Reports – Noted.

Membership Reports – **RESOLVED** that the membership applications presented to the Board be accepted.

RESOLVED that the scheduled functions be approved as presented.

Governance & Compliance

The Board reviewed compliance reporting, Director training requirements and governance obligations and noted that all requirements continue to be met. All Directors have now completed their mandatory training requirements.

RESOLVED that all compliance reports be accepted.

GENERAL BUSINESS

Clubhouse Rectification Works

Management provided an update on outstanding rectification works associated with earlier Clubhouse improvements. Further work is expected to address the remaining defects.

Golf Professional Resourcing
The Board received an update on Golf Professional staffing arrangements. Management is progressing an additional appointment to help support Golf Shop operations and service delivery given one key team member has retired and one other key team member wishing to reduce his hours.

Catalina Classic
The Board discussed preparations for the Catalina Classic and emphasised the importance of having appropriate catering and staffing arrangements in place for the event.

Corporate and Charity Golf Days.
Additional bins have been purchased to improve waste management around the first tee following corporate and charity golf days.

Public Holiday Competition
The Board noted the positive participation achieved by the recent public holiday competition and welcomed the level of member support received at short notice.

Dress Regulations
The Board discussed the consistent application of the Club's dress regulations. Management will review the requirements with Duty Managers to ensure the expected standards are communicated and applied appropriately.

Golf Cart Access and Signage
Following an incident during the Ladies Open were a visitor drive a Club Golf Cart into the carpark and became stuck; the Board discussed the need for clearer signage advising that golf carts are not to enter Club car parks. Management will review the available signage and access arrangements.

Competition Grading
The Board discussed the number of players participating in each competition grade. The relevant golf representatives will review the current distribution to determine whether adjustments should be considered.

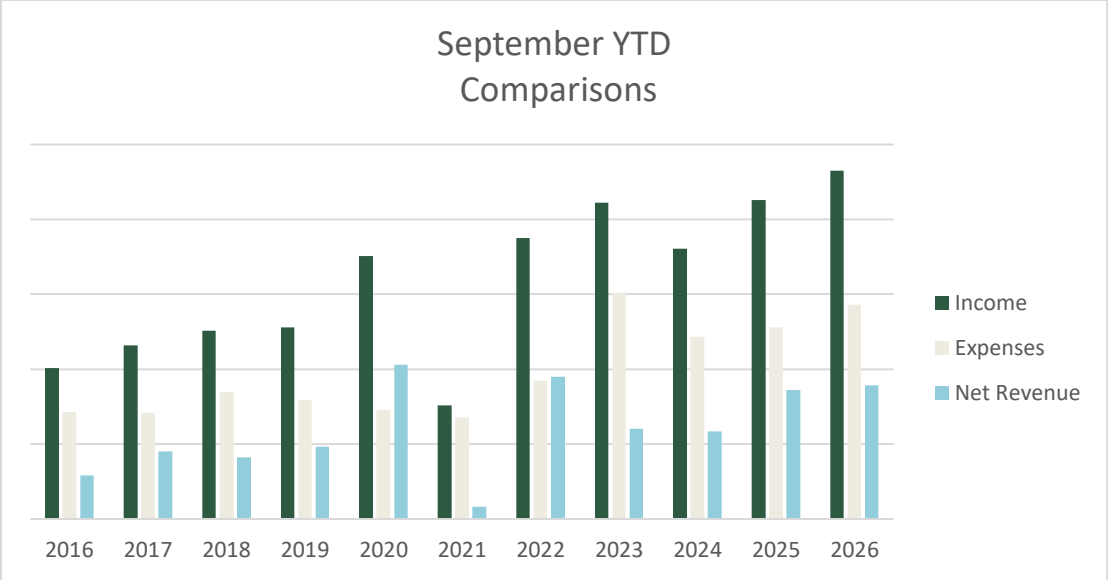
MEETING CLOSED: 6.03pm
NEXT MEETING: Thursday, 19 November 2026 @ 3pm Board Room

Correction from September Summary:

1) *Board Attendees should have included Jill Shattles as Present*
2) *Project Update – Title should have stated **26 Bay Parking near Golf Cart Storage Facility** not 26 Bay Golf Cart Storage facility.*

MEMBER SUGGESTIONS

Suggestion	Referred to	Action
Bad Roast Experience, stating it was lukewarm.	Info	Responded with thanks and requested the Chef to discuss with Patron.
Complaint about delivery of meals, wanted half meals dine in and other half takeaway	Info	Responded with apology for confusion and had Atick follow up.
Request to review membership Ban.	GC	Corro Out
Wished to thank team for their recent dining experience.	Info	Responded with thanks
Complaint that courtesy bus wasn't readily accessible	Info	Responded with thanks and we will continue to work on the issue


September YTD
Comparisons
2016
2017
2018
2019
2020
2021
2022
2023
2024
2025
2026
Income
Expenses
Net Revenue